

To: All Members of the EXECUTIVE

When calling please ask for:

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Calls may be recorded for training or monitoring

Date: 18 November 2022

Membership of the Executive

Cllr Paul Follows (Chair)
Cllr Peter Clark (Vice Chair)
Cllr Andy MacLeod
Cllr Penny Marriott
Cllr Mark Merryweather

Cllr Kika Mirylees
Cllr Nick Palmer
Cllr Paul Rivers
Cllr Liz Townsend
Cllr Steve Williams

Dear Councillors

A meeting of the EXECUTIVE will be held as follows:

DATE: TUESDAY, 29 NOVEMBER 2022

TIME: 6.00 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

Yours sincerely

STEPHEN RIX

Executive Head of Legal & Democratic Services (Interim) & Monitoring Officer

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NOTES FOR MEMBERS

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

Prior to the commencement of the meeting, the Leader, Deputy Leader or an appropriate Portfolio Holder to respond to any informal questions from members of the public, for a maximum of 15 minutes.

[Questions will be taken in the order in which questioners register with the Democratic Services Officer prior to the start of question time. When read out, each question must be concluded within 2 minutes. In the event that it is not possible to give a verbal response, a written response will be provided following the meeting.]

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **MINUTES**

To confirm the Minutes of the Meeting held on 1 November 2022.

3. **DECLARATIONS OF INTERESTS**

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public for which notice has been given in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Tuesday 22 November 2022.

5. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of questions is 5pm on Tuesday 22 November 2022.

Question received from Councillor Jenny Else to the Portfolio Holder for Finance, Commercial and Assets:

“I would like to know WHY the name of the proposal for changes to Crown Car Park and the Burys site was changed from "The Burys Project" to "Godalming regeneration" when it is not a 'regeneration' of Godalming at all?

Was it anything to do with the criteria to validate a potential application for a government loan, to implement the project.?”

6. LEADER'S AND PORTFOLIO HOLDERS' UPDATES

7. MEDIUM TERM FINANCIAL PLAN (MTFP) MID-YEAR REVIEW 2022/23
(Pages 9 - 30)

[Portfolio Holder: Councillor Mark Merryweather]

This report outlines the latest projections for the MTFP. It highlights the emerging pressures on the General Fund Revenue budget which have been identified at the time of writing and estimates their financial impact on the Council's services and finances.

This report is authored in the context of extraordinary economic uncertainty, volatility. The risks facing the General Fund finances (to the extent that they've been identified) are presented to alert members to further threats to achieving the MTFP. For completeness, it should also be noted that, while the scope of this report doesn't extend to either the HRA or the Council's corporate "capital" projects these are subject to the same economic factors and are being monitored separately.

This report contains the following Annexes:

- Annexe 1 – Q2 Performance Summary
- Annexe 2 – Inflation Position Statement
- Annexe 3 – Updated General Fund MTFP

Recommendation

That the Executive:

- i.note the 2022/23 forecast position General Fund**
- ii.note the emerging pressures and risks set out in the report**
- iii.note the position regarding the General Fund capital programme and individual capital projects**

8. HOUSING REVENUE ACCOUNT BUSINESS PLAN STRATEGIC REVIEW
(Pages 31 - 46)

[Portfolio Holder: Councillor Mark Merryweather]

This report sets out the revised Housing Revenue Account Business Plan strategy following the completion of the strategic review commissioned in

February 2022.

This report contains the following Annexes:

- Annexe 1 – HRA Business Plan 2022/23 to 2052/53
- Annexe 2 – Housing Reserves
- Annexe 3 – Housing New Build Summary

Recommendation

It is recommended that the Executive, after considering the comments from the Landlord Services Advisory Board and Resources Overview and Scrutiny Committee, make the following recommendations to Council, that:

- 1.To approve the revised HRA business plan strategy set out in this report.**
- 2.To approve the proposed movements, restrictions and purposes of reserves as set out in annexe 2.**

9. ADDENDUM TO DISCRETIONARY ENERGY REBATE SCHEME (Pages 47 - 60)

[Portfolio Holder: Councillor Mark Merryweather]

In February 2022 the government announced a package of support known as the Energy Rebate to help households with rising energy bills. The scheme includes a £150 rebate to all properties in council tax band A-D with criteria set by the government (the main scheme). The announcement includes a discretionary fund to support other financially vulnerable energy bill payers not covered under the main scheme, **or to provide carefully ‘top-up’ payments to the most vulnerable households**. The Executive approved the local discretionary scheme on 7th June.

Under the current eligibility criteria of the local Discretionary Scheme only 47% of the £216,000 available funding been paid out so far. Any unspent funding by 30 November 2022 will be required to be repaid back to government. This reports sets out an addendum to the Waverley Discretionary Energy Rebate Scheme to enable the remaining £114,600 funding to be passed on to households.

Recommendation

It is recommended that the Executive approve an addendum to the Discretionary Energy Rebate Scheme under the eligibility criteria as follows:

The fund can also be used to give an award to any pensioners who are in receipt of Council Tax Support without the need for an application process. This will result in 2,000 awards of £55, to each pensioner.

10. HRA BUSINESS PLAN REVIEW - NEW BUILD HOUSING DELIVERY (Pages 61 - 286)

[Portfolio Holder: Councillor Nick Palmer]

Purpose of this report:

- Is to provide members with an overview of the proposed new build housing schemes which are in a position to deliver through entry into a build contract with a contractor.
- Seek member approval to the recommendations made for each project as set out in business cases within Annexe 1 using the financial strategy as set out in the Housing Revenue Account Business Plan Strategic Review Report and Annexes 1-3.
- Seek member approval of the revised budgets as set out in Annexe 2.

Recommendation

2.1 It is recommended that the Executive, consider this report and information within the Annexes and make the following recommendations to Council as set out in business cases in Annexe 1 of this report and summarised Annexe 2.

- Annexe 1a - Site C Ockford Ridge, Godalming – members previously approved budgets for the scheme in annual Budget Council Meeting for the delivery of 30 new homes and retrospective approval is sought for transparency of the total scheme cost (full cost not previously reported) supported by the viability assessment and net revenue impact in the business case**
- Annexe 1b - Aarons Hill, Godalming – members approve the delivery of 4 new homes and scheme costs**
- Annexe 1c - Hartsgrove, Chiddingfold – members approve the delivery of 5 new homes and scheme costs**
- Annexe 1d - Pathfield, Chiddingfold – members approve the delivery of 11 new homes and scheme costs**
- Annexe 1e - Queens Mead, Chiddingfold – members approve the delivery of 8 new homes and scheme costs**
- Annexe 1f -Turners Mead, Chiddingfold – members approve the delivery of 2 new homes and scheme costs**
- Annexe 1g - Riverside Court, Farnham – members approve the delivery of 2 new homes and the scheme cost**
- Annexe 1h – Woodside Park, Cattershall Lane – members approve the delivery of 12 new homes and scheme costs**

2.2 It is recommended that Executive approve the budgets for each scheme totalling £21,252,208m as set out in Annexe 2.

11. WEY COURT EAST PROJECT UPDATE (Pages 287 - 300)
[Portfolio Holder: Councillor Mark Merryweather]

Council on the 19 October 2021 agreed the funding for a project at Wey Court East in Farnham to facilitate its use and secure a lease. This report updates members on the progress of that project.

Due to commercial sensitivities the detail is provided in exempt annexe 1.

Recommendation

It is recommended that the Executive:

- 1) **Note the new lease proposals to be approved under the Scheme of Delegation by the Executive Head of Assets and Property.**
- 2) **Give approval for further funding as detailed in exempt annexe 1.**
- 3) **Delegates to the Executive Head of Assets and Property the tendering and entering into contract and associated agreements for the delivery of the works required.**

12. 69 HIGH STREET PROJECT INITIATION DOCUMENT (Pages 301 - 320)
[Portfolio Holder: Councillor Mark Merryweather]

To inform the Executive of the objectives, risks and governance arrangements for the regeneration project at 69 High Street Godalming.

Recommendation

It is recommended that the Executive note the Project Initiation Document (PID).

13. LOCAL PLAN PART 2 UPDATE (Pages 321 - 410)
[Portfolio Holder: Councillor Liz Townsend BEM]

The purpose of this report is to update the Executive on the examination of LPP2 and to outline how LPP2 will be progressed as quickly as possible to adoption.

The Inspector has advised that he considers no further Main Modifications (MMs), over and above those already discussed through the hearing sessions, are necessary to make the plan sound and/or legally compliant.

The Inspector will not be issuing a post-hearings letter and has instead asked the Council to finalise the schedule of MMs and to proceed with public consultation. He will take account of representations on the MMs in finalising his report.

Recommendation

It is recommended that the Executive notes the draft schedule of Main Modifications (MMs) at Annexe 1 and the indicative timetable for finalising LPP2 in section 5 of this report.

14. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

Recommendation

That, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item(s) on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

15. ANY OTHER ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider matters (if any) relating to aspects of any reports on this agenda which, it is felt, may need to be considered in Exempt session.

**For further information or assistance, please telephone
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